

**APPLICATION FORM FOR VIGILANCE CLEARANCE**

Ref. No.

Date:

**Part A (To be filled by the Department)**

1. Name of the Applicant :
2. Department & Employee No. :
3. Designation & Classification:
4. Purpose for seeking Vigilance Clearance:  
  
(i)Any other details, as applicable
5. Whether any local police case filed by VOCPT or any police case is pending against the officer / employee:
6. Whether Property Returns submitted in time/  
Not submitted/ Remarks not complied  
(Applicable in the case of officers):
7. In case of resignation, whether the employee/officer is bound by Obligation / agreement to serve VOCPT :
8. In case of foreign training wherever execution of bond is required, it may be stated whether on completion of training the employee / officer has the required minimum years of service left before superannuation.
9. Certificates by competent authority  
  
(a) Certified that as verified from the Register maintained for disciplinary cases in this Department, there is no disciplinary case is either pending or being contemplated against the said employee / officer.

(b) Certified that as verified from the Register maintained for communal status of the officers/ employees in this Department, there is no false community certificate case pending against the said employee / officer.

(c) Certified that as verified from the incumbent Register maintained in this Department, the Name & Designation and Employee No. of the employee/ officer are correct.

Date:

**Signature of the Head of Department**

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**Part – B (To be filled by Vigilance Department )**

1. Name of the Applicant:

2. Department & Employee No. :

3. Designation & Classification:

4. Purpose for seeking Vigilance Clearance:

5. Remarks of Vigilance Department (Indicate Complete Status and Recommendations, if any. Attach separate Sheet, if required)

6. Vigilance Clearance:

**ACCORDED / NOT ACCORDED**

V.C.Report No.

Date:

**Chief Vigilance Officer/  
Dy Chief Vigilance Officer**